



## Microsoft Excel Functions and Formulas, Covers Excel 2010, 2nd Edition Computer Science

By Bernd Held

Mercury Learning & Information. Paperback. Book Condition: New. Paperback. 450 pages. Dimensions: 8.9in. x 6.9in. x 1.2in. In this completely updated edition covering Excel 2010, Microsoft Excel Functions and Formulas 2e demonstrates the secrets of Excel through the use of practical and useful examples in a quick reference format. Easy to use and equipped with a variety of functions, Microsoft Excel is the tool of choice when it comes to crunching numbers, building charts, and analyzing tables. Most users only scratch the surface of the programs functionality, especially the built-in formulas designed to make everyday operations and real-world tasks more efficient. The books extensive examples make it an excellent tutorial for all Excel users who want to understand, create and apply formulas. Intermediate and advanced users will find Microsoft Excel Functions and Formulas 2e an excellent reference for many of the programs advanced formulas and functions. The text is easy to understand with numerous step-by-step instructions, before and after screenshots from the application. A comprehensive CD-ROM accompanies the book with tips, shortcuts, and tutorials. Brief Table of Contents: Formulas in Excel. Logical Functions. Text Functions. Date and Time Functions. Basic Statistical Functions. Mathematical Functions. Basic Financial Functions. Database Functions. Lookup and...



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